

GST Purchase Invoice Sample Format

A **GST purchase invoice** sample format is essential for businesses to ensure compliance with tax regulations. It clearly details the purchase transaction, including supplier information, GST rates, and taxable amounts. Using a standardized format helps maintain accurate records and simplifies the filing process.

Supplier Details

Supplier Name	ABC Traders Pvt Ltd	GSTIN	22AAAAA0000A1Z5
Address	123, Main Street, City, State - 123456		
Invoice Number	INV/2024/059	Invoice Date	2024-06-10
Purchase Order No.	PUR/2024/114	Reverse Charge	No

Recipient (Buyer) Details

Buyer Name	XYZ Enterprises	GSTIN	07BBBBB1111B2Z6
Address	789, Market Road, Another City, State - 654321		

Invoice Details

Sr No.	Description of Goods/Services	HSN/SAC Code	Qty	Unit	Rate	Total	GST Rate (%)	GST Amount
1	Product A	1001	10	Pcs	₹1500	₹15,000	18%	₹1900
2	Service B	9985	1	Job	₹12,000	₹12,000	18%	₹1360

Total

Total Taxable Value	₹17,000	GST Total	₹11,260
Grand Total			₹18,260

Declaration: We declare that this invoice shows the actual price of the goods/services described and that all particulars are true and correct.

Authorized Signatory
(ABC Traders Pvt Ltd)