

# Free Change Order Form Sample PDF

Download a **free change order form** sample PDF to easily document project modifications and approvals. This template ensures clear communication and helps avoid disputes by detailing changes in scope, cost, and schedule. Simplify your project management with this editable and professional form.

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## Change Order Form Sample (Preview)

|                       |   |
|-----------------------|---|
| Project Name          | _____   |
| Change Order No.      | _____   |
| Date                  | _____   |
| Requested By          | _____   |
| Description of Change | _____<br>_____  |
| Reason for Change     | _____   |
| Cost Impact           | \$ _____  |
| Schedule Impact       | _____   |
| Approvals             | Project Manager: _____ Date: _____<br>Client/Owner: _____ Date: _____ |