

Financial Institution Privacy Notice

This **financial institution privacy notice form** sample provides a clear template to inform customers about how their personal information is collected, used, and protected. It ensures compliance with regulatory requirements while promoting transparency between the institution and its clients. Using this form helps institutions build trust and maintain confidentiality in all financial transactions.

Privacy Notice

At [Institution Name], we value your privacy and are committed to protecting your personal information. This notice explains how we collect, use, share, and safeguard your information.

Information We Collect

- Name, address, and contact details
- Social Security number and identification documents
- Account balances and transaction history
- Credit history and payment activity
- Any other information you provide to us

How We Use Your Information

- Process transactions and manage your account(s)
- Comply with legal and regulatory requirements
- Protect against fraud and unauthorized transactions
- Improve our services and communications

Information Sharing

We may share your information with:

- Affiliates and subsidiaries
- Service providers assisting us in operational matters
- Government agencies as required by law
- Other third parties with your consent

Your Rights and Choices

- Review and update your personal information
- Limit certain types of data sharing
- Request a copy of the information we maintain about you

How We Protect Your Information

We use administrative, technical, and physical safeguards to protect your data from unauthorized access or disclosure.

Contact Us

If you have any questions regarding this privacy notice or our data practices, please contact us at:
[Institution Email] | [Institution Phone Number] | [Mailing Address]