

Final Notice of Lease Termination

Date: _____

Tenant Name: _____

Address of Leased Property: _____

Dear [Tenant Name],

This letter serves as the **final notice** regarding the termination of your lease for the property located at [Leased Property Address]. As previously communicated, your lease agreement will end on [Termination Date].

Important Details:

- Your last day of occupancy must be on or before [Termination Date].
- Please ensure all personal belongings are removed and the property is left in good condition by the move-out date.
- Arrange for a final walkthrough and return of keys by contacting [Landlord/Property Manager Name and Contact Information].
- Any outstanding balance or deductions from your security deposit will be communicated after inspection.

If you have questions regarding this final notice, or require further assistance with your move, please contact us at [Contact Information].

Thank you for your attention to this matter and for your tenancy.

Sincerely,
[Landlord/Property Manager Name]
[Company Name, if applicable]
[Contact Information]

This final notice form sample for lease termination provides a clear and professional template to inform tenants of the end of their lease agreement. It ensures all legal requirements are met while clearly stating the termination date and any necessary actions. Using this sample helps landlords maintain compliance and effective communication.