

Excavation Permit Request Form

The **excavation permit request form** sample includes a comprehensive risk assessment section to ensure all potential hazards are identified and mitigated. This form is designed to facilitate safe excavation practices by detailing necessary safety measures and regulatory compliance. Proper documentation helps prevent accidents and ensures work is conducted efficiently.

1. Permit Information

Project Name:	_____
Location of Excavation:	_____
Date of Request:	_____/_____/_____
Requested By (Name/Position):	_____
Contact Information:	_____
Start Date:	_____/_____/_____
End Date:	_____/_____/_____

2. Excavation Details

Type of Excavation:	<input type="checkbox"/> Trenching <input type="checkbox"/> Shoring <input type="checkbox"/> Open Pit <input type="checkbox"/> Other: _____
Depth of Excavation:	_____ meters
Length/Width:	_____ meters / _____ meters
Method of Excavation:	_____

3. Utilities/Services in Excavation Area

Services Identified	Location Marked	Actions Taken/Remarks
Electricity	<input type="checkbox"/>	_____
Gas	<input type="checkbox"/>	_____
Water	<input type="checkbox"/>	_____
Telecommunications	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	_____

4. Risk Assessment

Please complete the following risk assessment to identify and mitigate potential hazards.

Hazard Identified	Level of Risk (Low/Medium/High)	Preventive Measures	Responsible Person
Collapse of excavation walls	_____	Shoring, benching, sloping, daily inspections	_____
Contact with underground services	_____	Obtain utility drawings, use cable locators, hand digging near services	_____
Falls into excavation	_____	Barriers, signage, access controls	_____
Hazardous atmospheres	_____	Atmosphere testing, ventilation, PPE	_____
Equipment striking people	_____	Exclusion zones, spotters, communication	_____
Other:	_____	_____	_____

5. Supervisory Controls and Verification

Supervisor Name:	_____
Supervisor Signature:	_____
Date:	_____/_____/_____

6. Permit Authorization

Permit Issuer Name:	_____
Signature:	_____
Date Issued:	_____/_____/_____

Note: This is a sample form. Requirements may vary by organization and local regulations.