

Detailed Security Checkpoint Log Form

Date	<input type="text"/>	Checkpoint Location	<input type="text"/>
Security Officer Name	<input type="text"/>	Badge/ID Number	<input type="text"/>

Entry/Exit	Personnel/Visitor Details				Purpose of Visit	Scan/Verification	Comments / Incident Notes
	Name	ID/Pass Number	Time In	Time Out			
Entry ▾	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Valid ▾	<input type="text"/>
Entry ▾	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Valid ▾	<input type="text"/>

Security Officer Signature:

Submit Log

Note: Ensure each entry and exit is recorded in real time. Use the "Comments / Incident Notes" column to document any unusual activities or incidents for efficient review and response.