

Rent Receipt

Receipt No.: _____

Date of Issue: ____ / ____ / ____

Landlord Information		Tenant Information	
Name:	_____	Name:	_____
Contact:	_____	Contact:	_____
Address:	_____		

Description	Period Covered	Amount
Monthly Rent	____ / ____ / ____ to ____ / ____ / ____	\$ _____
Electricity	Same as above	\$ _____
Water	Same as above	\$ _____
Gas	Same as above	\$ _____
Internet	Same as above	\$ _____
Total Amount Paid		\$ _____

Payment Method: ☐ Cash ☐ Bank Transfer ☐ Cheque ☐ Other: _____

Date of Payment: ____ / ____ / ____

Landlord Signature

Tenant Signature

This rent receipt template provides a comprehensive record of monthly payments, including rent and all utility charges. Designed for clarity and ease of use, it helps landlords and tenants maintain accurate financial documentation. The template ensures transparent tracking of expenses and payment history.