

Data Center Access Request Form

Full Name

Employee ID / Badge Number

Department / Company

Contact Number

Email Address

Access Level Requested

-- Select One --

Reason for Access

Data Center Location / Area

Date of Access

Access Duration (if temporary)

e.g., 2 hours, 1 day

Supervisor / Manager Name

Supervisor Email

I acknowledge and agree to comply with all data center security policies and procedures.

Note: Access requests are subject to review and approval. Unauthorized entry is strictly prohibited.