

# Customized Order Request Form

Our **customized order request form** sample for manufacturing simplifies the process of specifying product details, quantities, and delivery preferences. It ensures clear communication between clients and manufacturers, reducing errors and streamlining production. Tailored to fit unique requirements, this form enhances efficiency and accuracy in order management.

## 1. Client Information

**Company/Client Name:**

**Contact Person:**

**Email Address:**

**Phone Number:**

## 2. Product Specifications

Product Name/Code	Specifications (Size, Color, Material, etc.)	Quantity	Other Details

**Upload Drawings/Reference Files (optional):**  No file selected

## 3. Delivery & Scheduling

**Delivery Address:**

**Preferred Delivery Date:**

**Shipping Method:**

Select

## 4. Additional Instructions

**Special Instructions/Notes:**

**Submit Request**