

Business Sales Receipt Form Sample Excel

This **business sales receipt form sample Excel** provides a professional and organized template to record transactions efficiently. It helps businesses track sales, payments, and customer details accurately. Easily customizable, this form ensures streamlined financial documentation.

Business Name: Your Business Name			
Date:	MM/DD/YYYY	Receipt No.:	Auto-generated or manual
Customer Name:	Customer's Name		
Customer Contact:	Phone / Email		

Item Description	Quantity	Unit Price	Total
Product/Service	1	\$0.00	\$0.00
Product/Service	1	\$0.00	\$0.00
Subtotal			\$0.00
Tax (%)			\$0.00
Total Amount			\$0.00
Amount Paid			\$0.00
Balance Due			\$0.00

Note: You can download and customize this template in Excel for automated calculations and records management.