

Business Permit Renewal Form

This sample form is for sole proprietorships seeking to renew their business permits. Complete all fields accurately to ensure timely processing.

Business Name

Enter registered business name

Owner's Full Name

Enter owner's full name

Business Address

Enter complete business address

Contact Number

e.g., 0917-123-4567

Email Address

Enter email address

Existing Permit Number

Input your current business permit number

Nature of Business

Describe the business activity

Number of Employees

Tax Identification Number (TIN)

Enter your TIN

Barangay Clearance Number

If applicable

Declarations & Updates

State any business info changes (address, nature, ownership, etc.)



I hereby certify that the information provided above is true and correct to the best of my knowledge.

Submit Renewal