

Acknowledgement Receipt for Delivery of Goods

This Acknowledgement Receipt confirms that the undersigned has received the goods as described below from the supplier.

Supplier Name	[Supplier Company Name]
Recipient Name	[Recipient/Buyer's Name]
Invoice/Order Number	[#Invoice_Number]
Date of Delivery	[MM/DD/YYYY]
Delivery Address	[Complete Address]

Details of Goods Received

Item Description	Quantity	Remarks (Condition/Notes)
[Item 1 Description]	[Quantity]	[Remarks]
[Item 2 Description]	[Quantity]	[Remarks]

I hereby acknowledge receipt of the above goods in satisfactory condition unless otherwise noted.

Received by:

Name: _____
Signature: _____
Date: _____

Delivered by:

Name: _____
Signature: _____
Date: _____

*An **acknowledgement receipt** sample for delivery of goods serves as a formal document confirming the receipt of items by the buyer. It ensures both parties have clear proof of the transaction and the condition of goods upon delivery. Utilizing this receipt helps prevent disputes and supports accurate record-keeping.*