

VAT Invoice Sample Form

This **VAT invoice sample form** demonstrates how to accurately apply multiple tax rates within a single document, ensuring compliance with tax regulations. It is designed to clearly outline each taxable item's rate and calculate the total VAT due. This format enhances transparency and simplifies bookkeeping for businesses dealing with various VAT percentages.

Supplier Information

Business Name: FastPrint Supplies Ltd

VAT Number: GB123456789

Address: 1 Office Park Road, London, UK

Customer Information

Customer Name: OfficeTech Solutions

VAT Number: GB987654321

Address: 42 Work Lane, Manchester, UK

Invoice Details

Invoice Number: 100205

Invoice Date: 2024-06-21

Due Date: 2024-07-21

Description	Quantity	Unit Price (Â£)	Tax Rate	Net Amount (Â£)	VAT (Â£)	Gross Amount (Â£)
Printing Paper (Standard)	20	2.00	20%	40.00	8.00	48.00
Eco Office Chairs	2	80.00	5%	160.00	8.00	168.00
Children's Learning Kit	5	12.00	0% (Exempt)	60.00	0.00	60.00
Ink Cartridges	3	15.00	20%	45.00	9.00	54.00

VAT Summary

Net Total (20% VAT)	Â£85.00
VAT (20%)	Â£17.00
Net Total (5% VAT)	Â£160.00
VAT (5%)	Â£8.00
Net Total (0% VAT)	Â£60.00
Total VAT	Â£25.00
Grand Total (incl. VAT)	Â£330.00

Payment Terms: Due within 30 days by bank transfer.

This VAT invoice is valid for tax purposes and supports input VAT deduction where applicable.