

# Tax Deductible Donation Receipt

For your records and tax purposes

Date of Donation: \_\_\_\_\_  
Receipt Number: \_\_\_\_\_

## Donor Information

Donor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State ZIP: \_\_\_\_\_  
Email: \_\_\_\_\_

## Donation Details

Description: \_\_\_\_\_  
Amount (USD): \$ \_\_\_\_\_  
Received By: \_\_\_\_\_

Donation Type:  Cash  Check  In-Kind  Other: \_\_\_\_\_

## Organization Information

Organization Name: \_\_\_\_\_  
EIN (Tax ID): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Official Statement

*This receipt acknowledges that no goods or services were provided in exchange for this contribution, other than intangible religious benefits (if applicable). Please retain this receipt for your tax records.*

Signature of Authorized Representative  
Date: \_\_\_\_\_

Thank you for your generous support!  
For tax advice, please consult your tax professional or visit [irs.gov](http://irs.gov).