

Student Academic Record Form (Sample)

This **student academic record form sample** is designed to facilitate the smooth transfer of academic information between institutions. It ensures accurate documentation of a student's coursework, grades, and credits. Utilizing this form helps maintain consistency and transparency during the transfer process.

A. Student Information

Full Name		Date of Birth	
Student ID		Email Address	
Contact Number			

B. Current Institution Details

Institution Name	
Program/Major	
Enrollment Dates	

C. Academic Record

Course Code	Course Title	Term/Semester	Grade	Credits Earned

D. Cumulative GPA (if applicable)

Cumulative GPA	
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E. Institution Confirmation

Name of Verified Official	
Title/Position	
Signature	
Date	

Note: All information must be supported by official transcripts or records issued by the current institution. This form should be completed and verified prior to the student's transfer.