

Statement of Information Template for Small Business

Use this **Statement of Information template** to efficiently provide essential details about your small business. It ensures compliance with state requirements while keeping your business records up to date. This template simplifies the process of submitting accurate company information for official documentation.

Note: Complete all sections accurately. This information may be used for annual filings, compliance, or records.

1. Business Information

Legal Business Name	_____
DBA (if any)	_____
Entity Type (LLC, Corp, etc.)	_____
State of Formation	_____
Date of Formation	_____
Business Address	_____
Mailing Address (if different)	_____

2. Registered Agent

Name of Registered Agent	_____
Physical Address (No P.O. Boxes)	_____
Phone Number	_____
Email Address	_____

3. Principal Officers, Directors, or Members

Name	Title/Role	Address	Email/Phone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Business Purpose

Description of Primary Business Activities

5. Certification

I certify that the information provided above is true and correct to the best of my knowledge.

Name	_____
Title	_____
Date	_____
Signature	_____