

Simple Monthly Balance Statement Example in Excel

Explore a **simple monthly balance statement example in Excel** to effortlessly track your financial transactions and monitor your budget. This straightforward template helps you organize income and expenses with clear monthly summaries. Ideal for personal and small business use, it simplifies financial management and ensures accuracy.

Monthly Balance Statement (Sample)

Date	Description	Category	Income (\$)	Expense (\$)	Balance (\$)
2024-06-01	Salary	Income	3000		3000
2024-06-02	Groceries	Food		200	2800
2024-06-05	Utility Bill	Bills		150	2650
2024-06-10	Freelance Project	Income	500		3150
2024-06-15	Dining Out	Entertainment		80	3070
2024-06-25	Online Subscription	Subscription		20	3050
Monthly Total			3500	450	3050

Tip: Download or create this template in Excel to automatically calculate running balances and quickly visualize your monthly financial health.