

Security Deposit Receipt Form

This **security deposit receipt form** sample provides a clear and professional way to document the payment of a security deposit for a rental property. It ensures transparency between landlords and tenants by outlining the amount received and the terms associated with the deposit. Using this form helps protect both parties' interests throughout the lease period.

Property Information

Property Address	_____
Unit/Apt #	_____

Tenant Information

Tenant Name(s)	_____
Contact Number	_____

Landlord Information

Landlord/Agent Name	_____
Contact Number	_____

Security Deposit Details

Amount Received (\$)	_____
Payment Date	____ / ____ / ____
Payment Method	[] Cash [] Check (#_____) [] Other: _____

Terms and Conditions

- The security deposit will be held in accordance with state/local laws and the rental agreement.
- It may be used to cover damages beyond normal wear and tear, unpaid rent, or other violations of the lease.
- The deposit (or remaining balance) will be returned to the tenant within the legally required period after lease termination, less any deductions with an itemized list provided.

Landlord/Agent Signature	_____	Date	____ / ____ / ____
Tenant Signature	_____	Date	____ / ____ / ____

Note: Both parties should keep a copy of this receipt for their records.