

# Sample Exit Interview Questionnaire for Resigning Employees

This **exit interview questionnaire** is designed to gather valuable feedback from resigning employees, helping organizations understand their reasons for leaving and improve workplace conditions. The questions focus on job satisfaction, management effectiveness, and suggestions for company growth. Collecting honest responses aids in reducing turnover and enhancing employee retention strategies.

## Exit Interview Questionnaire

1. What is your primary reason for leaving the organization?

2. How satisfied were you with your role and responsibilities?

 Very Satisfied 

3. How would you rate the effectiveness of your manager/supervisor?

 Excellent 

4. How would you describe the work environment?

5. What suggestions do you have for improving the company or workplace?

6. Additional comments or feedback: