

Project Assessment Form Sample

The **project assessment form sample** provides a structured template to evaluate grant applications effectively. It ensures comprehensive review by capturing essential project details, objectives, and expected outcomes. Using this form helps maintain consistency and fairness in the grant selection process.

Section 1: Project Information

Project Title:	<input type="text"/>
Applicant/Organization Name:	<input type="text"/>
Contact Email/Phone:	<input type="text"/>
Requested Grant Amount:	<input type="text"/>

Section 2: Project Description & Objectives

Brief Description of the Project
<input type="text"/>
Project Objectives
<input type="text"/>
Expected Outcomes
<input type="text"/>

Section 3: Assessment Criteria

Criteria	Description	Score (1-5)	Assessor Comments
Relevance	Does the project align with the grant's goals and priorities?	<input type="text"/>	<input type="text"/>
Impact	What is the potential impact of the project outcomes?	<input type="text"/>	<input type="text"/>
Feasibility	Is the project plan realistic and achievable?	<input type="text"/>	<input type="text"/>
Innovation	Does the project offer innovative solutions or approaches?	<input type="text"/>	<input type="text"/>

Budget	Is the budget reasonable and clearly justified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Section 4: Overall Evaluation

Total Score (out of 25):	<input type="text"/>
General Comments and Recommendations:	<input type="text"/>
Recommendation	<input checked="" type="radio"/> Approve <input type="radio"/> Revise <input type="radio"/> Reject

Assessor Name: Date: