

# Payment Statement Template for Rental Properties

Use this **payment statement template** to clearly track rental property transactions and payments. It provides a detailed record for both landlords and tenants, ensuring transparency and accountability. Customize it to suit your rental management needs efficiently.

Property Address	[Enter Property Address]
Tenant Name	[Enter Tenant Name]
Landlord Name	[Enter Landlord Name]
Statement Period	[Start Date] to [End Date]

## Payment Transactions

Date	Description	Amount Due	Amount Paid	Balance	Payment Method
[MM/DD/YYYY]	Monthly Rent	\$[Amount]	\$[Amount]	\$[Balance]	[e.g., Bank Transfer]
<b>Total Due</b>	<b>\$[Total Due]</b>	<b>Total Paid</b>	<b>\$[Total Paid]</b>	<b>Outstanding Balance</b>	<b>\$[Outstanding]</b>

This is a sample template. Customize as needed for your property records and legal requirements.