

Payment Statement Template for Rental Properties

Use this **payment statement template** to clearly track rental property transactions and payments. It provides a detailed record for both landlords and tenants, ensuring transparency and accountability. Customize it to suit your rental management needs efficiently.

Property Address	[Enter Property Address]
Tenant Name	[Enter Tenant Name]
Landlord Name	[Enter Landlord Name]
Statement Period	[Start Date] to [End Date]

Payment Transactions

Date	Description	Amount Due	Amount Paid	Balance	Payment Method
[MM/DD/YYYY]	Monthly Rent	[\$Amount]	[\$Amount]	[\$Balance]	[e.g., Bank Transfer]
Total Due	[\$Total Due]	Total Paid	[\$Total Paid]	Outstanding Balance	[\$Outstanding]

This is a sample template. Customize as needed for your property records and legal requirements.