

Midterm Intern Evaluation Form Sample Template

This **midterm intern evaluation form sample template** provides a structured way to assess intern performance halfway through their internship. It helps supervisors give constructive feedback and identify areas for improvement. Using this template ensures a consistent and effective evaluation process.

Intern & Supervisor Information

Intern Name	_____	Date	_____
Department	_____	Supervisor Name	_____
Internship Start Date	_____	Expected End Date	_____

Evaluation Criteria

Criteria	Excellent	Good	Fair	Needs Improvement
Quality of Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work Ethic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Teamwork	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dependability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Strengths

List the intern's key strengths...

Areas for Improvement

List areas where the intern can improve...

Comments & Recommendations

Additional comments or suggestions for the intern...

Intern Acknowledgement

I have discussed this evaluation with my supervisor.

Intern Signature	_____	Date	_____
Supervisor Signature	_____	Date	_____

