Meeting Feedback Form for Virtual Team Meetings

Collect valuable insights with this **meeting feedback form** sample designed specifically for virtual team meetings. It helps assess team engagement, communication effectiveness, and overall meeting satisfaction. Use it to continuously improve your remote collaboration experience.

Basic Information

Name (optional):

[   ]

Date of Meeting:

[   ]

Meeting Assessment

1. How would you rate team engagement during the meeting?

○ Excellent
○ Good
○ Fair
○ Poor

2. How effective was the communication during the meeting?

○ Very Effective
○ Effective
○ Somewhat Effective
○ Ineffective

3. How satisfied are you with the overall outcome of the meeting?

[Select   ▼]

Open Feedback

What could be improved for future meetings?

[   ]

What worked well in this meeting?

[   ]

[Submit Feedback]