

# Local Government Business Permit Renewal Form

Please fill out all required fields marked with an asterisk (\*) to ensure smooth processing of your business permit renewal. Incomplete forms may result in delays.

**Existing Permit Number \*****Renewal Year \*****Business Name \*****Trade Name / Franchise****Business Address \*****Owner/Proprietor \*****Contact Number \*****Email Address****Type of Business \*** -- Select Type -- **Nature of Business \*****Number of Employees****Capital Investment (PHP) \*****Gross Receipts Previous Year (PHP) \*****Tax Clearance Certificate No.****Other Compliance Documents Submitted****Declaration \***

I hereby certify that the information provided above is true and correct to the best of my knowledge. I agree to comply with all local government regulations regarding business permits.

**Date Filed \*****Applicant's Signature \***

[Submit Renewal Form](#)

For inquiries or assistance, please contact the Business Permits and Licensing Office (BPLO) of your local government unit.