

Internship Evaluation Form: Remote Internship

This **internship evaluation form** sample is designed specifically for remote internships, helping supervisors assess intern performance effectively from a distance. It includes key criteria such as communication, task completion, and remote collaboration skills. Using this form ensures fair and comprehensive feedback to support intern growth in virtual work environments.

Intern Name:

Department / Team:

Supervisor Name:

Internship Period:

Evaluation Criteria

Criteria	Excellent	Good	Satisfactory	Needs Improvement	Comments
Communication Skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Task Completion & Reliability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Remote Collaboration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Time Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Initiative & Problem Solving	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

Strengths observed during the internship:

Areas for improvement:

Additional comments or recommendations:

Supervisor Signature:

Date:

Submit Evaluation

