

Health and Safety Inspection Report Form

This **health and safety inspection report form** sample provides a structured template to document workplace hazards and ensure compliance with safety regulations. It facilitates thorough inspections by guiding users to record findings systematically. Utilizing this form helps maintain a safer work environment through effective monitoring and corrective actions.

1. Basic Information

Inspection Date	<input type="text" value="YYYY-MM-DD"/>	Time	<input type="text" value="HH:MM"/>
Location	<input type="text" value="Department/Area"/>		
Inspected by	<input type="text" value="Name/Position"/>		

2. Inspection Checklist

Item	Status (OK/Not OK)	Findings / Hazards Identified	Corrective Action Required
Housekeeping	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fire Exits/Equipment	<input type="text"/>	<input type="text"/>	<input type="text"/>
Electrical Safety	<input type="text"/>	<input type="text"/>	<input type="text"/>
Personal Protective Equipment (PPE)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Summary of Findings

Provide a brief summary of key findings and recommendations.

4. Follow-up Actions

Action Required	Responsible Person	Target Completion Date	Status
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5. Signatures

Inspector Signature	<input type="text"/>	Date	<input type="text"/>
Supervisor/Manager Signature	<input type="text"/>	Date	<input type="text"/>