

# Freelance Service Sales Invoice

Date: [Invoice Date]

Invoice #: [Invoice Number]

From:

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]

Bill To:

[Client Name]

[Client Company]

[Client Address]

[Client Email]

Description of Service	Hours/Qty	Rate	Total
[Service Description]	[Qty]	[Rate]	[Amount]
Subtotal			[Subtotal]
Tax (if applicable)			[Tax]
Total Due			[Total Amount]

Payment Terms: [E.g., Payment due in 14 days]

Payment Method: [Bank Transfer / PayPal / Other]

Notes: Thank you for your business!