

Filled Property Claim Form Sample (Home Insurance)

Complete your **filled property claim form** sample for home insurance with accurate details to ensure swift processing. This sample guide helps you understand the essential information required to report damages effectively. Use it as a reference to avoid common mistakes and expedite your claim approval.

1. Policyholder Information	
Full Name:	Jane Doe
Address:	789 Cedar Lane, Springfield, NY 11700
Contact Number:	(123) 456-7890
Email Address:	jane.doe@email.com
Insurance Policy Number:	HO-123456789
2. Property Details	
Property Address:	789 Cedar Lane, Springfield, NY 11700
Type of Property:	Single-family home
Year Built:	2005
3. Incident Details	
Date & Time of Loss:	2024-05-21, ~2:30 PM
Location of Damage:	Kitchen & Living Room
Description of Loss:	Severe water damage resulted from a burst pipe under the kitchen sink. Water spread to the adjoining living room, soaking the floors and causing damage to furniture, appliances, and built-in cabinetry.
Cause of Loss:	Burst water pipe due to freezing weather conditions
4. Damaged Property/Itemized List	
<ul style="list-style-type: none">Laminate floor (kitchen & living room): \$3,200L-shaped sofa set: \$1,900Kitchen cabinetry: \$2,100Refrigerator: \$800	
5. Actions Taken	
<ul style="list-style-type: none">Turned off main water supply immediately.Contacted a professional plumber for repairs.Removed excess water with towels and buckets.Contacted restoration company for damage inspection.	
6. Police/Fire Report Details (if applicable)	
Date Reported:	N/A

Report Number:	N/A
7. Bank Details (for claim payment)	
Bank Name:	Example National Bank
Account Number:	9876543210
Account Holder Name:	Jane Doe

Declaration: I, Jane Doe, hereby declare that the information provided above is true and accurate to the best of my knowledge.

Signature: _____ Date: 2024-06-15