

# Employee Exit Feedback Form Sample

The **employee exit feedback form sample** includes a structured rating scale to capture comprehensive insights from departing staff. This form helps organizations evaluate work environment, management, and overall job satisfaction effectively. Using this tool, companies can identify areas for improvement and enhance employee retention strategies.

Employee Name (optional):

Department:

Date of Exit:

Please rate the following aspects on a scale of 1 to 5:

Aspect	1 (Very Dissatisfied)	2	3	4	5 (Very Satisfied)
Work Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Support from Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Growth & Development Opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recognition & Appreciation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work-Life Balance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What prompted you to seek other employment?

What did you like most about your time here?

What could the organization improve upon?

Additional Comments or Suggestions: