

Email Account Authorization Form

This **email authorization form** provides a clear and secure way to grant access to an email account. It outlines the necessary permissions and ensures proper consent is documented. Utilizing this form helps maintain account security while facilitating authorized access.

Account Owner Name

Email Account Address

Authorized Person Name

Authorized Person Email

Level of Access Granted

Access Duration

e.g., 1 month, until revoked

Additional Notes (optional)

Account Owner Signature

Date

By submitting this form, the account owner officially authorizes the above-named person to access their specified email account under the indicated permissions.