

# Detailed Itemized Invoice

Effortlessly create professional and clear invoices with this **detailed itemized invoice template** designed specifically for consultants. It helps you accurately list services, track billable hours, and present transparent charges to clients. Streamline your billing process and improve client communication with this easy-to-use template.

## Consultant Information:

**[Your Company/Name]**

[Address Line 1]

[Address Line 2]

[City, State ZIP]

Email: [Your Email]

Phone: [Your Phone Number]

## Bill To:

**[Client Company/Name]**

[Client Address Line 1]

[Client Address Line 2]

[City, State ZIP]

Email: [Client Email]

<b>Invoice #</b>	[0001]	<b>Invoice Date</b>	[YYYY-MM-DD]
<b>Due Date</b>	[YYYY-MM-DD]	<b>Project/Reference</b>	[Project Name or Reference]

## Service Details

<b>Description</b>	<b>Date</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Consultation Session	[YYYY-MM-DD]	3	\$150.00	\$450.00
Project Planning	[YYYY-MM-DD]	2	\$150.00	\$300.00
Analysis & Reporting	[YYYY-MM-DD]	4	\$150.00	\$600.00
<b>Subtotal</b>				<b>\$1,350.00</b>
<b>Tax (10%)</b>				<b>\$135.00</b>
<b>Total Due</b>				<b>\$1,485.00</b>

## Notes & Payment Instructions

Thank you for your business.

Please make payment by the due date to the following account:

**Bank:** [Bank Name] | **Account:** [Account Number] | **IBAN:** [IBAN]

For questions, contact [Your Email/Phone].

*This is a computer-generated invoice and does not require a signature.*