

# Customer Statement

Efficiently manage your finances with our **customer statement template** designed specifically for small business accounting.

## Your Business Name

123 Main Street  
City, State ZIP  
Phone: (123) 456-7890  
Email: info@yourbusiness.com

Customer Name: \_\_\_\_\_

Customer Address: \_\_\_\_\_

Statement Date: \_\_\_\_\_

Statement Period: \_\_\_\_\_

Date	Invoice #	Description	Invoice Amount	Payment	Balance Due
2024-05-01	1001	Services Rendered	\$500.00	-\$200.00	\$300.00
2024-05-15	1002	Consulting Fee	\$350.00	\$0.00	\$650.00
2024-06-01	1003	Website Update	\$400.00	-\$400.00	\$250.00
Total Balance Due					\$250.00

This template helps track invoices and payments, ensuring clear communication with clients. Simplify your accounting process and maintain accurate financial records effortlessly.