

# Consulting Contract Form Sample

This **consulting contract form sample** includes clear and detailed payment terms to ensure mutual understanding between the consultant and client. It outlines the scope of services, fee structure, and payment schedule to facilitate smooth transactions. Using this form helps establish professional agreements and protects both parties legally.

## Consulting Contract

### Consultant Information

Name:

Address:

Email:

### Client Information

Name:

Address:

Email:

### Scope of Services

Describe the consulting services to be provided

### Payment Terms

Fee Structure:  Hourly Rate ▾

Fee Amount:  e.g., \$100/hour or \$5,000

e.g., 50% upfront, 50% upon completion

Payment Schedule:

Payment Method:  e.g., Bank transfer, PayPal

### Agreement

I agree to the terms and conditions stated above.

## Sample Payment Terms Clause

**Payment Terms:** The Client agrees to pay the Consultant the agreed-upon fees as outlined above. All invoices shall be paid within 15 days of receipt, unless otherwise specified. Late payments may incur a fee of 2% per month on the outstanding balance.