

# City Council Event Permit Application Form

Use this **city council event permit form sample** to streamline the application process for organizing public events. The form ensures all necessary details and compliance requirements are submitted efficiently. It serves as a useful template for securing official permission from local authorities.

## 1. Applicant Information

Organization/Individual Name:

Contact Person:

Phone Number:

Email Address:

## 2. Event Details

Event Name:

Event Date:

Start Time:

End Time:

Event Location/Venue:

Type of Event:

Estimated Number of Attendees:

## 3. Public Safety & Compliance

Will the event require any of the following?

☐

Road Closure

☐

Security Services

☐

First Aid

☐

Food/Beverage Vendors

☐

Alcohol Permit

Additional Information (e.g., performances, fireworks):

## 4. Insurance & Attachments

Proof of Insurance:

No file selected

Event Site Plan/Map:

No file selected

Attach any other relevant documents if necessary.

## 5. Declaration



I certify that the information provided is true and agree to comply with all city regulations and permit conditions.