

# Vendor Contract Agreement Form

Discover a comprehensive **business form sample** designed specifically for vendor contracts to streamline your agreement process. This template ensures clear terms and conditions, protecting both parties while fostering professional relationships. Utilize it to create efficient, legally sound vendor agreements with ease.

| 1. Parties            |       |
|-----------------------|-------|
| Vendor Name           | _____ |
| Vendor Address        | _____ |
| Company Name (Client) | _____ |
| Company Address       | _____ |

| 2. Scope of Supply/Services                                    |
|--|
| Describe in detail the goods/services the vendor will provide: |
| _____  |

| 3. Payment Terms |       |
|------------------|-------|
| Amount           | _____ |
| Payment Method   | _____ |
| Due Date         | _____ |

| 4. Delivery & Timeline |       |
|------------------------|-------|
| Delivery Date          | _____ |
| Location               | _____ |

| 5. Terms & Conditions  |
|--|
| <ul style="list-style-type: none"><li>Both parties agree to the terms stated in this contract.</li><li>All services/products must meet agreed specifications.</li><li>Any disputes will be resolved in accordance with the laws of _____.</li><li>Either party may terminate this agreement with written notice of _____ days.</li></ul> |

| 6. Signatures                 |                   |
|-------------------------------|-------------------|
| Authorized Signature (Vendor) | _____ Date: _____ |
| Authorized Signature (Client) | _____ Date: _____ |