

Automotive Repair Order Form

This **automotive repair order form** sample includes detailed labor charges to ensure transparent billing for vehicle services. It streamlines the process of documenting repair tasks, parts used, and associated costs. Ideal for auto shops aiming for efficient and clear customer communication.

Customer & Vehicle Information			
Customer Name:		Phone:	
Vehicle Make/Model:		Year:	
License Plate:		VIN:	
Repair & Labor Details			
Description of Repair	Labor Hours	Rate/hour	Labor Total
Brake Pad Replacement	2	\$80.00	\$160.00
Oil Change	1	\$80.00	\$80.00
Engine Diagnostics	1.5	\$80.00	\$120.00
Labor Subtotal:			\$360.00
Parts Used			
Part Name	Quantity	Unit Price	Part Total
Brake Pads Set	1	\$75.00	\$75.00
Oil Filter	1	\$12.00	\$12.00
Engine Oil (qt)	5	\$6.00	\$30.00
Parts Subtotal:			\$117.00
Order Summary			
Labor Subtotal:			\$360.00
Parts Subtotal:			\$117.00
Tax (8%):			\$38.16
Total Due:			\$515.16

Customer Authorization: _____ Date: _____

Thank you for choosing our auto shop. Please retain this form for your records.