

Work Declaration Form Sample for Freelancers

This **work declaration form sample** for freelancers is designed to simplify the process of recording projects and hours worked. It ensures clear communication between freelancers and clients, fostering transparency and professionalism. Use this template to accurately document assignments and streamline your invoicing.

Freelancer Name:

Client Name:

Project Name/Description:

Reporting Period:

e.g., June 1–15, 2024

Date	Task / Milestone	Hours Worked	Additional Notes
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Hours Worked:

Declaration:

I hereby declare that the information provided above accurately reflects the work performed and the hours logged for the reporting period.

Freelancer Signature:

Type name or provide digital signature

Date:

Note: This document sample is for reference purposes. Adapt it as needed to meet the specific requirements of your freelance work and agreements.