

# Weekly Payroll Summary Report by Employee

The **weekly payroll summary report by employee** provides a detailed overview of each employee's earnings, deductions, and net pay for the week. It helps streamline payroll management by consolidating individual payment data into an easy-to-read format. This report ensures accuracy and transparency in employee compensation tracking.

Employee Name	Employee ID	Hours Worked	Gross Pay	Deductions	Net Pay
Jane Smith	EMP001	40	\$1,200.00	\$200.00	\$1,000.00
John Doe	EMP002	38	\$1,140.00	\$190.00	\$950.00
Mary Johnson	EMP003	42	\$1,296.00	\$210.00	\$1,086.00
Totals		120	\$3,636.00	\$600.00	\$3,036.00

Prepared on: 2024-06-07