

Travel Insurance Claim Form

Trip Cancellation

Completing a **travel insurance claim form** for trip cancellation requires accurate documentation of your booking and cancellation details. This sample form guides you through providing essential information to ensure a smooth claims process. Timely submission helps facilitate prompt reimbursement of your non-refundable expenses.

Insurance Policy Number

Full Name

Email Address

Trip Details

Booking Reference Number

Destination

Original Departure Date

Original Return Date

Cancellation Date

Reason for Cancellation

Provide detailed reason (e.g., illness, emergency, etc.)

Supporting Documents

List attached documents (e.g., doctor's note, cancellation confirmation)

Non-refundable Amount Claimed (Currency & Amount)

Any Refunds Received from Travel Provider?

State amount and provider, if applicable

Signature

Type full name for e-signature

Date

Submit Claim

