

Thirty Day Notice to Vacate - Roommate Leaving

Use this **thirty day notice form** sample to formally inform your roommate about their intent to leave the shared rental space. This document ensures clear communication and helps both parties manage the transition smoothly. It includes all necessary details such as the move-out date and any agreed-upon terms.

Date:

To (Roommate's Name):

Rental Address:

Notice Statement:

This is to formally notify you that I, [Your Name], will be vacating the premises at the address specified above within thirty (30) days from the date of this notice, in accordance with our rental agreement. My last day of occupancy will be [Last Day of Occupancy, e.g., MM/DD/YYYY].

Agreed-upon Terms (If any):

[Optional: Describe any agreements regarding return of keys, cleaning, or utility transfers.]

Roommate (Leaving) Signature:

Sign or type your name

Date Signed:

Recipient Signature (Optional):

Sign or type your name

Date Signed: