

# Thirty Day Notice Form Sample for Early Lease Termination

Use this **thirty day notice form sample** to notify your landlord of early lease termination efficiently and clearly. This document helps ensure proper communication and legal compliance when ending a lease before the agreed term. Download and customize the form to fit your specific situation.

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## Thirty Day Notice of Intent to Vacate

**Date:** \_\_\_\_\_

**To:**

Landlord/Property Manager Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**From:**

Tenant(s) Name(s): \_\_\_\_\_

Rental Property Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Dear [Landlord/Property Manager's Name],

Pursuant to the terms of my/our lease, this letter serves as my/our official thirty (30) day written notice of intent to vacate the premises located at the address above. My/Our last day of tenancy will be \_\_\_\_\_ (30 days from the date of this notice).

I/We will remove all personal property and return the keys on or before the termination date. I/We request a walk-through inspection prior to vacating, and a return of my/our security deposit as required by state law. Please forward any further correspondence and the deposit refund to the following address:

Forwarding Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Thank you for your attention to this matter.

Sincerely,

\_\_\_\_\_  
Date: \_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_  
Date: \_\_\_\_\_

(Co-Tenant Signature, if applicable)