

Thirty Day Notice Form Sample for Early Lease Termination

Use this **thirty day notice form sample** to notify your landlord of early lease termination efficiently and clearly. This document helps ensure proper communication and legal compliance when ending a lease before the agreed term. Download and customize the form to fit your specific situation.

Thirty Day Notice of Intent to Vacate

Date: _____

To:

Landlord/Property Manager Name: _____

Address: _____

City, State, Zip: _____

From:

Tenant(s) Name(s): _____

Rental Property Address: _____

City, State, Zip: _____

Phone/Email: _____

Dear [Landlord/Property Manager's Name],

Pursuant to the terms of my/our lease, this letter serves as my/our official thirty (30) day written notice of intent to vacate the premises located at the address above. My/Our last day of tenancy will be _____ (30 days from the date of this notice).

I/We will remove all personal property and return the keys on or before the termination date. I/We request a walk-through inspection prior to vacating, and a return of my/our security deposit as required by state law. Please forward any further correspondence and the deposit refund to the following address:

Forwarding Address: _____

City, State, Zip: _____

Thank you for your attention to this matter.

Sincerely,

(Tenant Signature)

Date: _____

(Co-Tenant Signature, if applicable)

Date: _____