

Supervisor Evaluation Form Sample for Employee Performance

The **supervisor evaluation form sample** is designed to assess employee performance effectively and consistently. It provides structured criteria for reviewing skills, productivity, and workplace behavior. This tool helps supervisors deliver constructive feedback and support professional growth.

Employee Information

Employee Name:	<input type="text"/>	Employee ID:	<input type="text"/>
Position/Title:	<input type="text"/>	Department:	<input type="text"/>
Supervisor Name:	<input type="text"/>	Review Period:	<input type="text"/>

Performance Criteria

Criteria	Exceeds Expectations	Meets Expectations	Needs Improvement	Comments
Quality of Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Productivity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Teamwork	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Dependability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

Strengths

Areas for Improvement

Action Plan / Goals

Supervisor Comments

Signatures

Supervisor Signature:	<hr/>	Date:	<hr/>
Employee Signature:	<hr/>	Date:	<hr/>

[Submit Evaluation](#)