

Sales Receipt

Date: MM/DD/YYYY

Receipt #: e.g. 00125

Sold By: Retail Shop Name

Customer Name:

Customer Name

Item Description	Qty	Unit Price	Line Total
Item 1	1	\$0.00	\$0.00
Item 2	1	\$0.00	\$0.00
Subtotal			\$0.00
Sales Tax			\$0.00
Total			\$0.00

Payment Method:

Cash / Card / Other

Thank you for your business!

Use this **simple sales receipt template** to efficiently document retail transactions, ensuring clear and professional records. Its clean design makes it easy to fill out and customize for various sales needs. Perfect for small businesses looking to streamline their sales process.