

Hourly Service Receipt

Service Provider: _____
Date: ____ / ____ / _____

Client: _____
Receipt #: _____

This **hourly service receipt template** offers a clear and concise breakdown of charges, making it easy to track service hours and costs. Designed for simplicity, it ensures transparent billing and efficient record-keeping. Perfect for freelancers and service providers who need straightforward documentation.

Description of Service	Hours Worked	Hourly Rate	Total
_____	—	\$ ____	\$ ____
_____	—	\$ ____	\$ ____
Total			\$ ____

Notes: _____

Thank you for your business!