

# School Incident Assessment Form Sample

The **school incident assessment form** sample provides a structured template to document and evaluate any unexpected events or accidents occurring within the school environment. This form ensures accurate recording of details, aiding in effective incident management and prevention strategies. Utilizing this sample helps schools maintain safety standards and comply with administrative requirements.

**Date of Incident:**

**Time of Incident:**

**Location of Incident:**

**Persons Involved (include grade/class):**

**Description of Incident:**

**Witnesses (names and contact details):**

**Immediate Actions Taken:**

**Injuries/Damage (if any):**

**Assessment and Recommendations:**

**Reported By:**

**Role/Position:**

**Date Reported:**

**Submit Incident Report**

