

Refund Request Form – Damaged Product

Use this **refund request form** sample to efficiently report damaged products and initiate returns. It ensures clear communication between customers and sellers, streamlining the refund process. Download and customize the form to fit your business needs.

Customer Name:

Email Address:

Phone Number:

Order Number:

Product Name/Code:

Description of Damage:

Upload Photo(s) of Damaged Product:

Choose File

No file selected

Preferred Resolution:

-- Please Select --

Additional Comments (optional):

Submit Request

Note: Please ensure all required fields are completed and provide clear photos of the damaged product to help us process your refund or exchange promptly.