

Project Statement Template for Grant Application

This **project statement template** provides a clear and concise framework to effectively communicate your goals and objectives in a grant application. It helps organize critical information to improve the chances of securing funding. Using this template ensures your proposal is well-structured and aligned with grant requirements.

Project Title:

[Enter the title of your project]

Project Summary:

[Provide a brief summary of your project, including its purpose and expected outcomes]

Background and Need:

[Describe the problem or need your project addresses and why it is important]

Project Goals and Objectives:

- **Goal 1:** [State the main goal]
- **Objective 1.1:** [Specific, measurable objective]
- **Objective 1.2:** [Specific, measurable objective]

Methods and Activities:

[Explain the steps, methods, and activities you will use to achieve the objectives]

Expected Outcomes:

[List the results you expect to achieve and how you will measure success]

Timeline:

Task/Milestone	Timeline	Responsible Party
[Task 1]	[Month/Year]	[Person/Team]
[Task 2]	[Month/Year]	[Person/Team]

Budget Overview:

[Provide a summary of the estimated budget for the project]

Evaluation Plan:

[Describe how you will assess the effectiveness and impact of the project]

Sustainability:

[Explain how the project outcomes will be maintained after the grant period ends]

Conclusion:

[Summarize the importance and potential impact of your project]