

Office Space Rental Inquiry Form

Use this **office space rental inquiry form** sample to streamline your rental process by collecting essential tenant information efficiently. It helps landlords and property managers understand potential clients' needs and preferences quickly. Customize the form to suit your specific office rental criteria and improve communication.

Contact Information

Company Name:

Contact Person:

Email Address:

Phone Number:

Office Space Requirements

Preferred Location:

Required Office Size (sq ft):

Number of Employees:

Preferred Lease Term:

6 months

Intended Move-in Date:

Additional Information

Special Requirements / Preferences:

Estimated Monthly Budget (\$):

Submit Inquiry