

Notice of Intent to Move - Commercial Lease

This **notice of intent to move commercial lease form sample** provides a clear template for tenants or landlords to formally communicate their intention to terminate or relocate a commercial lease agreement. It ensures all parties are informed and legal obligations are met, reducing potential disputes. Using this standardized form helps streamline the lease transition process efficiently.

Date:**To (Landlord/Property Management):**Landlord's Full Name or Company NameLandlord's Address**From (Tenant/Business Name):**Tenant's Business NameTenant's Address**Premises Address:**Leased Property Address**Lease Start Date:****Lease End Date (if applicable):****Notice of Intent:**

This is to formally notify you of my/our intention to move out of the premises located at the above address. This notice is pr

Intended Move-Out Date:**Forwarding Address (for return of security deposit & future correspondence):**Forwarding Address**Additional Comments:**

Any additional details or instructions...

Signature:

(Print Name & Title)

Date: _____