

# Invoice and Receipt Form for Cash Payments

This **invoice and receipt form sample** is designed specifically for cash payments, ensuring clear documentation of transactions. It includes essential fields such as date, amount, and payment details to streamline record-keeping. Use this template to maintain accurate financial records and simplify cash handling processes.

**Invoice No.:**   
**Date:**   
**Customer Name:**   
**Contact Info:**

Description	Quantity	Unit Price	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total:</b>			<input type="text"/>
<b>Amount Paid (Cash):</b>			<input type="text"/>

**Payment Received By:**   
**Signature:**   
**Remarks:**

**Note:** Please retain this invoice and receipt as proof of payment. For questions, contact our office.